

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

MAY 15, 2017

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisondoli, Trustees: Robert Perry, Holly Grusendorf and Jane Tylenda

Absent: Robert Claypool and Holly Grusendorf

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon and Archie McRae

VISITORS PRESENT: David Haggstrom

Mayor Trivisondoli called the regular meeting to order at 7:00pm.

Trustee Tylenda motioned to approve the minutes from the public hearing and regular board meeting held on April 17, 2017 and the special meeting held on May 4, 2017 as submitted – second Trustee Perry – Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

PUBLIC COMMENT

EMPLOYEES REPORTS

Archie McRae – Water Department

- Submitted monthly water report to county; completed Water Quality Report for 2016 – required by Health Department – mailed to customers by June 1st; helped with leaks at Fairgrounds and Cairnes’ took fabric out of old reservoir road; Highway Department touched road to reservoir up; attended CPR class – now complete; Chris worked with electric cutting trees and setting poles; communication still spotty at times; met with representative from Automated Control about their system; spoke with GE about radio upgrade; divers put new anodes in water tank; PSI at Hydrants for Fire Department/Protection; working on fixing seams on springhouse roof; top soiled at 103 W. Main and met with Kevin about topsoil at Ford’s; normal monthly duties – testing, meter reading shut offs, UFPO’s etc.
- Upcoming Work Schedule – normal monthly duties; install a new tap at corner of Olean and Brooklyn Street; finish roof at springhouse

Heath Gordon – Electric Department

- No hydro reduction for June 2017; Common’s Rd project is going along good – poles and anchor set; Street light repairs- South Street and Park; Street light in front of Thomas’s on W. Main is formed up and ready for concrete; been in touch with engineers on grounding grid – finally received original grid diagram from Saw Mill project; worked up a quote for T&R Electric on removal of transformer; met with Lineman Supply on new Osha gear ; normal monthly duties – inventory, work orders etc.
- Upcoming Work Schedule – normal monthly duties; Common Road Project; Andover coming over to help pull neutral; continue to work on substation project

Kevin Demick – Street Department

- Highway crews continued with routine cleanup; all winter equipment has been cleaned and storage for off-season; working on village wide clean-up; stump grinding/topsoil and seeding is complete; reservoir road regraded, raked and rolled; crack sealing is scheduled for mid-June; parking lines, crosswalks and line striping will be done after crack sealing; preparing for hot-mix paving – W.Main/Joncy, Railroad Ave from Olean to Brooklyn.

Matthew Heller – Police Department

- No Report.

John Werner and John Hecker – Fire Department

- No Report

Justice Department

- Evans April 2017 (\$1845)

Karen Herdman – Clerk/Treasurer Department

- **April 2017 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; Journal Entries; Cash Receipts; Operating Statements
- **May:** Shutoff Register

OLD BUSINESS

NEW BUSINESS

RESOLUTION (#35-0517) ETHICS POLICY – Offered by Trustee Perry and seconded by Trustee Tylenda - Approve the Ethics Policy for the Village of Angelica with an exemption for Section 14 – Nepotism item (b) noting that with the retirement of James Brownell nepotism is currently unavoidable due to the limited number of employees in the electric department.

Roll Call Vote: Perry-Aye, Tylenda-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#36-0517) UNCOLLECTIBLE ACCOUNTS – Offered by Trustee Perry and seconded by Trustee Tylenda - the Angelica Village Board agrees to write off the following uncollectable electric account balances for the fiscal year ending May 31, 2017 (see attached)

Roll Call Vote: Perry-Aye, Tylenda-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#37-0517) 2017-2018 TAX WARRANT – Offered by Trustee Tylenda and seconded by Trustee Perry – Authorize the Mayor and Clerk-Treasurer to sign the 2017-2018 Tax Warrant (see attached)

Roll Call Vote: Perry-Aye, Tylenda-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#38-0517) TRANSFER 2016-2017 – Offered by Trustee Tylenda and seconded by Trustee Perry – to transfer \$5,000 from General Equipment Reserve to Capital Project General Equipment to cover cost of village share of new Police Vehicle.

Roll Call Vote: Perry-Aye, Tylenda-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

EMPLOYEE BENEFIT AGREEMENT – Trustee Tylenda motioned to approve the Employee Benefit Agreement effective June 1, 2017- May 31, 2018 – second Trustee Perry – Perry-Aye, Tylenda-Aye, Trivisonoli-Aye –carried.

HORNELL AREA HUMANE SOCIETY – Mayor Trivisonoli motioned to approve the Hornell Are Humane Society contract for January 1, 2017 through December 31, 2017 – second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

SUMMER RECREATION LEADER – Mayor Trivisonoli motioned to hire Chelsea Halbert as Recreation Leader for 2017 at a salary of \$1600.00– second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

EXECUTIVE SESSION – PERSONNEL – Mayor Trivisonoli motioned to enter executive session at 8:07pm regarding a personnel matter – second Trustee Tylenda - Perry-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

Mayor Trivisonoli motioned to exit executive session at 8:31 pm – second Trustee Perry - Perry-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

CLAIMS

Trustee Perry motioned to approve the **general fund** claims in the amount of **\$53,977.03** – second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

Trustee Perry motioned to approve the **electric fund** claims in the amount of **\$41,952.48** – second Mayor Trivisonoli – Perry-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$13,750.13**– second Mayor Trivisonoli – Perry-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

Trustee Perry motioned to approve the **capital projects fund** claims in the amount of **\$4,644.25** – second Trustee Tylenda - Perry-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

Mayor Trivisonoli motioned to approve the **playground fund** claims in the amount of **\$48.52** – second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

With no further business to discuss, Trustee Tylenda motioned to adjourn at 8:43pm – second Trustee Perry – Perry-Aye, Tylenda-Aye, Trivisonoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer