

## REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

OCTOBER 16, 2017

HELD AT THE ANGELICA GRANGE

**BOARD PRESENT-CALL TO ORDER:** Mayor Michael Trivisondoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

**EMPLOYEES PRESENT:** Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

**VISITORS PRESENT:** Tom Murray, Tracy Cassidy and John Hecker

Mayor Trivisondoli called the regular meeting to order at 7:00pm.

Trustee Tylenda motioned to approve the minutes from regular board meeting held on September 18, 2017 as submitted – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

### PUBLIC COMMENT

**CIVIL WAR WEEKEND** - Reported that everything went well with the event – Submitted draft Resolution for 2018 Civil War Event – suggested a Designated Area be adopted for possible protesters – they will submit a draft resolution to be considered at a later date. The Mayor reported that he did not receive one complaint about this year's event.

### EMPLOYEES REPORTS

#### **Archie McRae – Water Department**

- Submitted monthly water report to county; a few meter change outs; fixed reader in park; mow and string trim; attended water class; installed cameras at reservoir; put up posted signs at reservoir; fixed lower gate at reservoir; new tire on 2015 truck; flushed hydrants and listened for leaks; leak at Community Bank – 2 lines going into building – shut down one; spring and reservoir inspection with Allegany County Health Dept.; picked up material at Buffalo Crush – Sand and gravel; fixed spindle on mower deck; normal monthly duties – testing, meter reading shut offs, UFPO's; ground and vehicle maintenance etc.
- Upcoming Work Schedule – normal monthly duties; install 2 more cameras at reservoir and get system at springhouse; dig up line at bank and shut down at main; get winter stuff around – plows etc.; stock some inventory; shut water off at park and cemetery

#### **Heath Gordon – Electric Department**

- No hydro reduction for October 2017; cut and trimmed trees for town; put up and removed flags for Civil War event; finished up Common Rd project; mutual aid with county for tree removal; RG&E lost power on 10/15; new service at Angelica Enterprise; Transformer Update: the transformer is ready to be shipped – working out details when it will be delivered- attached report what was wrong with transformer; normal monthly duties – inventory, work orders etc.
- Upcoming Work Schedule – normal monthly duties; set transformer back in substation; work orders; tie up loose ends before winter – few circuits; normal monthly duties.

#### **Kevin Demick – Street Department**

- Highway crews working on routine maintenance; completed sidewalk replacement; prepared and installed for civil war event -; will begin leaf pick up – have to replace the suction hoses on machine; reminder that “No Parking” on village streets goes into effect November 1<sup>st</sup>.; will continue to perform maintenance and some repairs on Angelica Hose Co. vehicles.

#### **Matthew Heller – Police Department**

- Submitted NYDCJS monthly reports; patrol rifle put into service for Officers who have been trained; payroll preparation; report review and submission to court and DA's office as needed; prepare October schedule including two 5k walks; training announcements to the patrols; working with STRDT regarding drug cases in the village; County law enforcement meeting in Belmont; assisted Officer Cassidy with unattended death investigation and follow up.

#### **Josh Ford and John Hecker – Fire Department**

- Call out Report – received the new sign to be installed on the fire hall; a few new junior fire members and Officer Tim Cassidy joined the department; Firemen's auction is schedule for November 4<sup>th</sup>.

#### **Justice Department**

- Evans September 2017 (\$1841)

#### **Karen Herdman – Clerk/Treasurer Department**

- **May Reports:** Balance Sheets – **June-August Reports** – Balance Sheets
- **September 2017 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; journal entries; Cash Receipts; operating statements

- **October:** Shutoff Register
- **Other Report** – AUD including Joint Activity

## OLD BUSINESS

## NEW BUSINESS

**HOLD HARMLESS AGREEMENT** – Trustee Claypool motioned to approve the mayor to sign the Hold Harmless Agreement between the Village of Angelica and Angelica Enterprises – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye - carried.

**RESOLUTION (#10-1017) TEMPORARY PARKING RESTRICTION, CLOSING OF STREET AND RESTRICTING USE OF VILLAGE RIGHT OF WAY – Weekend of September 22-23, 2018 – Civil War Event** - Offered by Trustee Tylenda and seconded by Trustee Perry – (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Grusendorf-Aye, Claypool-Aye, Trivisondoli-Aye  
The Mayor thereupon declared the resolution duly adopted.

## CLAIMS

Trustee Claypool to approve the **general fund** claims in the amount of **\$16,352.94** – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Haggstrom motioned to approve the **electric fund** claims in the amount of **\$31,650.98** – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Claypool motioned to approve the **water fund** claims in the amount of **\$40,921.02**– second Trustee Perry – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to approve the **joint activity fund** claims in the amount of **\$40.75** – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Mayor Trivisondoli motioned to approve the **capital playgrounds fund** claims in the amount of **\$70.17** – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Perry motioned to adjourn at 8:13pm – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer