

## **REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES**

**APRIL 16, 2018**

**HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT-CALL TO ORDER:** Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

**EMPLOYEES PRESENT:** Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

**VISITORS PRESENT:** John Hecker and Tracey Cassidy

Mayor Trivisonoli called the regular meeting to order at 7:09pm.

Trustee Claypool motioned to approve the minutes from the regular board meeting held on March 19, 2018 as submitted – second Trustee Tylenda –Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

### **PUBLIC COMMENT**

#### **EMPLOYEES REPORTS**

##### **Archie McRae – Water Department**

- Submitted monthly water report to county; yard work/storm clean up; changed out/rebuild four water meters; painting at Village Office; flushed hydrants; traced out services on South St; Grange service functioning; put all mapped services to date in computer; attended equipment show; serviced mower; normal monthly duties – testing, meter reading, shut offs, UFPO's; ground and vehicle maintenance etc.
- Communication System – radios in, working out the bugs, last couple of days running good
- Upcoming Work Schedule –locate services; continue with Communication System; paint at Village Office; pick up new tin for roof at reservoir; normal monthly duties
- Submitted Allegany County Department of Health 2017 Sanitary Survey – Mayor noted to get back up well up and running

##### **Heath Gordon – Electric Department**

- No Hydro reduction for May 2018; few meter changes out that stopped; Streetlights; Storm –High St, Coombs Rd, Van Allen Rd; customer breaker in panel box on Gibson Hill; finished up East Rd – new poles, wires and transformers; trees marked and submitted to board on removal/suggestions; normal monthly duties – inventory, work orders etc.
- Upcoming Work Schedule – normal monthly duties; re-structure south side of Main Street from Mechanic to Center-this will require a shut down on that circuit; (village has right of way behind buildings on Main St and having problem with property owner blocking right of way-Mayor will look into; need new heaters at Office on Peacock Hill before winter; generation will be down a couple days this month and will take opportunity to trim line; take pine trees down at Village Office
- Board requested two street lights be installed on corner of Park Circle and East Main Street by the grange

##### **Kevin Demick – Street Department**

- Highway crews working on routine maintenance; winter equipment will be cleaned up and serviced for storage; left over salt was hauled to Allegany County DPW salt storage facility; checking drain inlets and ditches; cold patching misc. potholes – will hot-mix when plant open; broom truck out cleaning village streets; cleanup from recent weather; CHIPS for 2017-2018-\$61,462, PAVE-NY \$14,027 and Extreme Winter Recovery \$11,333 – total \$86,823; will be preparing for sidewalk replacement on Mechanic St; continuing refurbishing and repairs to old village electric bucket truck; maintenance on Angelica Hose Company vehicles
- Guiderail damage on the Park Circle – want to replace or repair what was there? – fix what was there

##### **Matthew Heller – Police Department**

- Submitted NYDCJS required monthly reports; payroll preparation; uniform and equipment order placed; report review and submission to court and DA's office; prepare April schedule; follow up on last part of Police Protective Equipment grant application-waiting on helmet

##### **Josh Ford and John Hecker – Fire Department**

- Call out Report; submitted Slate of Officers for 2018-2019; submitted a By-Law addition that was adopted by the department (see attached); insulation all in at the hall

##### **Justice Department**

- Evans March 2018 (\$4105)

##### **Karen Herdman – Clerk/Treasurer Department**

- **March 2018 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; Journal entries; Cash Receipts; Operating statements

- **April 2018 Report:** Shutoff Register
- **Other Reports:** Village of Angelica Fiscal Stress Score OSC

## OLD BUSINESS

**MEMORANDUM OF UNDERSTANDING WITH ALLEGANY COUNTY HEALTH DEPARTMENT** – no action taken – Fire Chief still looking into.

## NEW BUSINESS

**RESOLUTION (#32-0418) ADOPT 2018-2019 GENERAL, ELECTRIC, WATER AND JOINT BUDGETS** – Offered by Trustee Perry and seconded by Trustee Tylenda – to adopt the budgets as submitted – General Fund appropriations total \$545,010 and revenues total \$231,445 – tax rate increase 1.51 percent; tax levy increase .453 percent; Electric Fund appropriations \$798,830 and Water Fund Appropriations total \$226,595 and Joint Activity Fund appropriations of \$5,970 (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION (#33-0418) NYMPA ANNUAL MEETING** – Offered by Trustee Claypool and seconded by Trustee Perry – the Annual Conference of New York Municipal Power Agency has been called and be it resolved that Michael Trivisondoli be and is hereby designated as the accredited delegate of the Village of Angelica, NY (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-abstained

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION (#34-0418) BOND RESOLUTION – MAINTENANCE EQUIPMENT** – Offered by Trustee Perry, who moved its adoption, seconded by Trustee Haggstrom, to wit – A resolution authorizing the issuance of \$100,000 Bonds of the Village of Angelica, Allegany County, New York, to pay the cost of the purchase of maintenance equipment for said village (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

## **RESOLUTION (#35-0418) JOINT SALT STORAGE FACILITIES AND RELATED STORM WATER RUNOFF WATER QUALITY IMPROVEMENTS**

– Offered by Trustee Tylenda and seconded by Trustee Haggstrom – the Village of Angelica is progressing with a joint salt storage facilities and related storm water runoff water quality improvement with the Town of Angelica; and the project includes the construction of a salt storage facilities and related water runoff water quality improvements in the Village of Angelica; the municipalities are interested in submitting a Consolidation Funding Grant Application for construction of a salt storage facilities and related water runoff water quality improvements; and the grant requires a 25 percent local share and the municipalities have commenced development of an Inter-municipal Agreement (IMA) for the planning, design, construction and financing of the Project, and hereby agree to enter into an IMA and a resolution is required confirming support and commitment to move forward with developing and implementation plan if funded and the Village Board is in support of the 2018 Consolidated Funding Grant Application and is committed to moving forward if funding; and it is further determined that the Mayor, Michael Trivisondoli, shall be the lead applicant contact person for the Village of Angelica and is authorized to execute all financial and/or administrative process relating to the implementation of the program. (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION (#36-0418) INTER-MUNICIPAL AGREEMENT BETWEEN TOWN AND VILLAGE** – Offered by Trustee Perry, who moved its adoption, seconded by Trustee Haggstrom, to authorize the Mayor to sign the Inter-Municipal Agreement for a Combined 2018 Consolidated Funding Application between Town of Angelica, NY and the Village of Angelica – (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

## **RESOLUTION (#37-0418) – MUTUAL AID AGREEMENT BETWEEN THE MUNICIPALITIES OF ALLEGANY COUNTY, NEW YORK**

– Offered by Trustee Haggstrom and seconded by Trustee Claypool – Whereas, the Board of Trustees of the Village of Angelica hereby agrees to allow Heath Gordon, Electric Superintendent and Archie McRae, Chief Water Operator to extend Mutual Aid assistance to another participating municipality within the County of Allegany when requested to do so by such municipality in time of abnormal snow or work conditions. This agreement is subject to the conditions listed in the written agreement - (see attached)

Roll Call Vote – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

**DEPUTY CLERK-TREASURER POSTION** – Trustee Tylenda motioned to authorize the mayor to hire for the Part-Time, Deputy Clerk-Treasurer position after interviews are conducted – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye, carried.

**VILLAGE WIDE CLEAN UP DAY** – Trustee Claypool motioned to set the Village Wide Clean Up Week for May 21, 2018 – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye, carried.

**VILLAGE OFFICE WILL BE CLOSED APRIL 26<sup>TH</sup> AND 27<sup>TH</sup> FOR RENOVATIONS TO VILLAGE OFFICE**

**CLAIMS**

Trustee Haggstrom motioned to approve the **general fund** claims in the amount of **\$37,550.87** – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Perry motioned to approve the **electric fund** claims in the amount of **\$365,563.30**– second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$2,863.25**– second Trustee Perry - Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Tylenda motioned to adjourn at 8:35pm – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer