

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES
JANUARY 16, 2018
HELD AT THE ANGELICA GRANGE**

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisondoli, Trustees: Robert Claypool, Robert Perry, and Jane Tylenda
Absent: Todd Haggstrom

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

VISITORS PRESENT: Tracy Cassidy and John Hecker

Mayor Trivisondoli called the regular meeting to order at 7:00pm.

Trustee Claypool motioned to approve the minutes from the special board meeting held on December 9, 2017, the Organizational meeting and regular board meeting held on December 18, 2017 as submitted – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

PUBLIC COMMENT

EMPLOYEES REPORTS

Archie McRae – Water Department

- Submitted monthly water report to county; communication down almost all month – had to run manually every day; approximately 650,000 gallons overflowed; several frost plates replaced due to leaks and frozen pipes; plowed and shoveled; building maintenance – overhead door; pump motor maintenance; normal monthly duties – testing, meter reading shut offs, UFPO's; ground and vehicle maintenance etc.
- Upcoming Work Schedule – normal monthly duties

Heath Gordon – Electric Department

- No hydro reduction for March 2018; few updated services hooked up; transformer burnt up that was at the old school; met with Eric Jones – designed a new route for his service-delivered material to job site; replaced a couple fuses on transformers; tested some electric meters – couple had to be replaced; pole hit on County Rd 15 – was phone service; cut out arching on Center St – jumped it out for the winter; Christmas lights were taken down and stored; cut trees for County; normal monthly duties – inventory, work orders etc.
- Upcoming Work Schedule – normal monthly duties; work orders; tree trimming; High Street service

Kevin Demick – Street Department

- Highway crews working on routine maintenance; moving hauling snow away from streets and parking areas; hauling sand from Alfred; salt usage below normal; checking drain inlets and ditches; John Deere sidewalk plow broke down this weekend – yoke in the transmission has broken; doing what we can to keep sidewalks open - used a walk behind snow blower on Main St; broom truck still at repair shop; shop work; maintenance on Angelica Hose Company vehicles

Matthew Heller – Police Department

- Submitted NYDCJS monthly reports; payroll preparation; report review and submission to court and DA's office as needed; prepare January schedule; tracked down equipment that was never sent to APD from United Uniform or Sewing Technology as part of the PPE Grant- waiting for ballistic helmet; social media policy put in place; Tory Rounds approved as departments newest member- he will be handling the 2am-6am parking enforcement this winter.

Josh Ford and John Hecker – Fire Department

- Call out Report – 2017 Call Out Report; looking into applying for a FEMA grant for turnout gear and mask with EMS gear. Two members started EMT class; two members took State Certification for 1st responders

Justice Department

- Evans December 2017 (\$3661)

Karen Herdman – Clerk/Treasurer Department

- **December 2017 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; journal entries; Cash Receipts; operating statements
- **January 2018 Report:** Shutoff Register

OLD BUSINESS

NEW BUSINESS

A budget meeting will be scheduled for 6:00pm on February 8, 2018 at the Village Office.

CLAIMS

Trustee Tylenda to approve the **general fund** claims in the amount of **\$21,884.47** – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

Trustee Claypool motioned to approve the **electric fund** claims in the amount of **\$88,850.24** – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

Trustee Perry motioned to approve the **water fund** claims in the amount of **\$7,917.18**– second Trustee Tylenda- Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Tylenda motioned to adjourn at 7:50pm – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer