

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES  
MARCH 19, 2018  
HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT-CALL TO ORDER:** Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

**EMPLOYEES PRESENT:** Karen Herdman, Archie McRae and Heath Gordon

**VISITORS PRESENT:** John Hecker, Tomas Murray, Robin Robbins and Tracy Cassidy

Mayor Trivisonoli called the regular meeting to order at 7:00pm.

Trustee Claypool motioned to approve the minutes from the regular board meeting held on February 16, 2018 as submitted – second Trustee Tylenda –Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**PUBLIC COMMENT**

**CIVIL WAR WEEKEND** – Tom Murray requested for a banner to place on Main Street in June regarding Civil War Weekend – its 25 ft. wide and 24” tall – planning going well.

**EMPLOYEES REPORTS**

**Archie McRae – Water Department**

- Submitted monthly water report to county; completed budget for 2018-2019; attended water class; installed cameras at springhouse; storm clean up; shoveled hydrants; rebuilt meters; located town shop old water line; normal monthly duties – testing, meter reading, shut offs, UFPO’s; ground and vehicle maintenance etc.
- Submitted quotes on new communication system – recommend putting current communication system out to bid once out of service
- Upcoming Work Schedule – map out more services; get new communication system up and running; pick up new tin for roof at reservoir; normal monthly duties

**Heath Gordon – Electric Department**

- Storm damage; still have a couple more weeks of storm clean up; submitted three quotes on F-350 truck with plow for Grant/Loan with USDA; normal monthly duties – inventory, work orders etc.

**Kevin Demick – Street Department**

- Highway crews working on routine maintenance; moving hauling snow away from streets and parking areas; hauling sand from Alfred; salt usage normal; checking drain inlets and ditches; completed repairs to Fire hall entrance door to make entrance ADA compliant; will be doing cleanup from recent storm; village broom truck is still at RS Maher’s shop- will pick up soon; refurbishing and repairing old village bucket truck; maintenance on Angelica Hose Company vehicles

**Matthew Heller – Police Department**

- Submitted NYDCJS required monthly reports; payroll preparation; report review and submission to court and DA’s office; prepare March schedule; completed Year End Summary report; follow up on last part of the Police Protective Equipment grant application – still not received the helmet.

**Josh Ford and John Hecker – Fire Department**

- Call out Report; Submitted three quotes on Turnout Gear – would like to order 8 sets of interior – can wait on others until FEMA grant comes out in the fall; plan on taking the ceiling out on the 24<sup>th</sup> then contractor will be in to put up new ceiling with grant money the department received; ambulance service being reduced to BLS – no plans to renew – state making it too difficult
- John Hecker read a statement from the line officers regarding not in favor of having the elections at the fire hall – (see attached) - board will revisit.

**Justice Department**

- Evans February 2018 (\$3817)

**Karen Herdman – Clerk/Treasurer Department**

- **February 2018 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; Journal entries; Cash Receipts; Operating statements
- **March 2018 Report:** Shutoff Register
- Submitted three quotes on replacing the flooring at the Village Office: Carpets Unlimited-\$2,700.00; Mullen’s Factory Direct Carpet, Inc - \$3,477.03; A&H Construction - \$5,050.00

## OLD BUSINESS

## NEW BUSINESS

**RESOLUTION (#29-0318) – HEALTH INSURANCE COVERAGE 2018-2019** – Offered by Trustee Perry and seconded by Trustee Haggstrom – to approve authorization for Blue Cross and Blue Shield of WNY Platinum 110 Policy effective May 1, 2018 – April 30, 2019.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION (#30-0318) MEUA SEMI-ANNUAL** – Offered by Trustee Tylanda and seconded by Trustee Claypool – the Semi-Annual Conference of the MEUA of NYS, has been called on April 11 and 12, 2018 to be held in East Syracuse, NY and be it resolved that Michael Trivisondoli be and hereby designated as the accredited delegate of the Village of Angelica, NY (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye

The mayor therefore declared the resolution duly adopted.

**RESOLUTION (#31-0318) WATER FUND BUDGET TRANSFER 2017-2018** – Offered by Trustee Claypool and seconded by Trustee Tylanda – to transfer \$15,000 from contingency to Source Power Pump (83202.3.2.) to purchase the communication system from Plant IQ for \$15,070.00.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The mayor therefore declared the resolution duly adopted.

**CONSERVATION CLUB SPECIAL SHOOT** – Trustee Haggstrom motioned to grant a waiver in the noise ordinance for the Conservation Club to shot on club grounds, Saturday, April 28, 2018 from 9:00 am to 4:00pm for the Father and Son Trap Shoot – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

**SET PUBLIC HEARING 2018-2019 TENTATIVE BUDGETS** – Monday, April 16, 2018 at 7:00 PM prior to regular board meeting.

**MEO-PAY INCREASE** – Trustee Tylanda motioned to increase MEO, Todd Sortore’s pay .25 cents an hour effective Payroll #6-2018 for completing his six (6) month probation – second Trustee Perry - Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

**FLOORING – VILLAGE OFFICE** – Trustee Claypool motioned to hire Carpets Unlimited to replace the flooring in the Village Office at 21 Peacock Hill Road for approximate cost of \$2,700.00 – second Trustee Tylanda - Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

**ADVERTISE FOR PART-TIME DEPUTY CLERK-TREASURER** – Mayor Trivisondoli motioned to advertise for Part Time Deputy Clerk-Treasurer position that will be vacant as of June 1, 2018 due to retirement of Teresa Claypool – second Trustee Tylanda - Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

## CLAIMS

Trustee Perry to approve the **general fund** claims in the amount of **\$25,935.80** – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Claypool motioned to approve the **electric fund** claims in the amount of **\$60,073.97**– second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Mayor Trivisonodli motioned to approve the **water fund** claims in the amount of **\$3,377.99**– second Trustee Tylanda- Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Perry motioned to adjourn at 8:27pm – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer