

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

MAY 21, 2018

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisondoli, Trustees: Jane Tylenda and Todd Haggstrom

Absent: Robert Claypool, Robert Perry

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

VISITORS PRESENT: Tom Murray and Tracey Cassidy

Mayor Trivisondoli called the regular meeting to order at 7:00pm.

Trustee Tylenda motioned to approve the minutes from the public hearing and the regular board meeting held on April 16, 2018 as submitted – second Trustee Haggstrom –Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

PUBLIC COMMENT

EMPLOYEES REPORTS

Archie McRae – Water Department

- Submitted monthly water report to county; painted/moved things in office for new flooring; yard work-mowing-string trim; listened to hydrants; Water Quality Report 2017; leak at Speta's on Railroad Ave; tinned the roof at reservoir; raked/top soiled and seeded at Cairne's on High St; fixed meter at Grange; fixed main riser at High St & Main St; planted a tree at the playground; normal monthly duties – testing, meter reading, shut offs, UFPO's; ground and vehicle maintenance etc.
- Communication System – level sensor in tank a little off
- Upcoming Work Schedule – yard work; dig for street lights at Grange; map service; normal monthly duties

Heath Gordon – Electric Department

- No Hydro reduction for June 2018; new service at Sam Beer's on County Rd 15; installed two poles on Mechanic St and a transformer; installed new pole at Haggstrom's camp on Peavy; installed new connectors at Todd Haggstrom's on Peavy; trimmed 34.5 line while generation was off line; filled in pot holes at village office driveway – county supplied gravel; rubber gloves tested-3 pairs; normal monthly duties – inventory, work orders etc.
- Upcoming Work Schedule – normal monthly duties

Kevin Demick – Street Department

- Highway crews completed routine cleanup; all winter equipment cleaned, serviced and stored for winter; street cleaning/bridge washing complete; village wide junk cleanup being done this week; crack sealing is scheduled for mid-June; parking lines, crosswalks and line striping will be done soon; replacing culvert pipe on Joncy Rd soon; planning on hot-mix paving on High St and sections of Mechanic St; some driveway approaches on Mechanic St; Sidewalk replacement on Mechanic St; guiderail replacement discussed; the two street lights are ready to be installed; working on bucket truck; maintenance and repairs on Angelica Hose Company vehicles

Matthew Heller – Police Department

- Submitted NYDCJS required monthly reports; payroll preparation; uniform and equipment order placed; report review and submission to court and DA's office; prepare May schedule within budgetary restraints; follow up on last part of the Police Protective Equipment grant application. Helmet received. Completing grant reimbursement paperwork.

Josh Ford and John Hecker – Fire Department

- No Report

Justice Department

- Evans March 2018 (\$1581)

Karen Herdman – Clerk/Treasurer Department

- **April 2018 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; Journal entries; Cash Receipts; Operating statements
- **May 2018 Report:** Shutoff Register
- **Other Reports:** Applied for playground grant through Kaboom (Ralph Wilson Foundation); IEEP Annual Report 2017

OLD BUSINESS

MEMORANDUM OF UNDERSTANDING WITH ALLEGANY COUNTY HEALTH DEPARTMENT – no action taken – Fire Chief still looking into.

NEW STREET LIGHT INSTALLATION – EAST MAIN STREET – Mayor Trivisonoli would like the two additional boulevard street lights installed on East Main Street by 55 Park Circle by next month. Archie will call in UFPO and dig.

JOINT SALT STORAGE FACILITIES AND RELATED STORM WATER RUNOFF WATER QUALITY IMPROVEMENTS – Mayor Trivisonoli reported that the Town of Angelica did not move forward with engineer firm on the joint salt storage facility – going to utilize Soil & Water Conservation.

NEW BUSINESS

RESOLUTION (#37-0518) ETHICS POLICY – Offered by Trustee Tylenda and seconded by Trustee Haggstrom - Approve the Ethics Policy for the Village of Angelica with an exemption for Section 14 – Nepotism item (b) noting that with the retirement of James Brownell nepotism is currently unavoidable due to the limited number of employees in the electric department.

Roll Call Vote: Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#38-0518) UNCOLLECTIBLE ACCOUNTS – Offered by Trustee Haggstrom and seconded by Trustee Tylenda - the Angelica Village Board agrees to write off the following uncollectable electric account balances for the fiscal year ending May 31, 2018 (see attached)

Roll Call Vote: Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#39-0518) 2018-2019 TAX WARRANT – Offered by Trustee Tylenda and seconded by Trustee Haggstrom – Authorize the Mayor and Clerk-Treasurer to sign the 2018-2019 Tax Warrant (see attached)

Roll Call Vote: Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

EMPLOYEE BENEFIT AGREEMENT – Mayor Trivisonoli motioned to approve the Employee Benefit Agreement effective June 1, 2018-May 31, 2019 with the following amendments: Section II: Holidays - employees that are called in on Thanksgiving Day, Christmas Day and New Year's Day will receive double the employee's normal wage; Section VI: Health Insurance – Employees electing to waive health insurance coverage shall be entitled to receive an annual addition to their salary of \$2,000, paid in semi-annual installments – on November 30th and again on May 31st – second Trustee Tylenda – Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

DEPUTY CLERK-TREASURER- Mayor Trivisonoli motioned to appoint Louissa Camarra as Deputy Clerk-Treasurer effective May 23, 2018 – second Trustee Tylenda – Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

CRUISE NIGHTS 2018 – Trustee Tylenda motioned to close Main Street from the Library to the Park Circle for cruise nights between the hours of 5:30pm – 8:00pm – June 28th, July 26th & August 23rd – second Trustee Haggstrom – Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

DEREK P WARD MEMORIAL WALK-A-THON – JUNE 9, 2018 – Trustee Tylenda motioned to approve the Derek P. Ward Memorial 5k to be held in the village on Saturday, June 9, 2018 – second Trustee Haggstrom – Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye- carried.

TREE REMOVAL – Mayor Trivisonoli reported that he received a quote from Select Logging & Tree Care to remove 14 trees and trim 1 in the village in the amount of \$7,150.00. Waiting on a few more quotes.

Trustee Tylenda motioned to authorize the Mayor to spend up to \$7,500 to hire a tree company to remove the trees in the village right of way – second Trustee Haggstrom – Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

CLAIMS

Trustee Haggstrom motioned to approve the **general fund** claims in the amount of **\$21,333.65** – second Trustee Tylenda – Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Tylenda motioned to approve the **electric fund** claims in the amount of **\$48,319.38**– second Trustee Haggstrom – Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$31,570.11**– second Trustee Haggstrom - Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Tylenda motioned to approve the **capital general equipment** claims in the amount of \$123.80 – second Trustee Haggstrom – Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Tylenda motioned to adjourn at 8:35pm – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer