

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

OCTOBER 15, 2018

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisondoli, Trustees: Jane Tylenda and Todd Haggstrom

Absent: Robert Claypool and Robert Perry

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

VISITORS PRESENT: Tom Murray, John Hecker and David Haggstrom

Mayor Trivisondoli called the regular meeting to order at 7:00pm.

Trustee Tylenda motioned to approve the minutes from the regular board meeting held on September 17, 2018 as submitted – second Trustee Haggstrom – Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

PUBLIC COMMENT

CIVIL WAR WEEKEND – Tom Murray requested that the Civil War event return in 2019 – would like to change a few things with the resolution regarding traffic – had some issues with cars parked on Main Street and people driving while the event was going on.

EMPLOYEES REPORTS

Archie McRae – Water Department

- Submitted monthly water report to county; mowed fields, spring and reservoir; put order in for pressure transmitter-installed conduit and wire at reservoir for pressure transmitter; water class; meter changes and frost plates – recommend increasing price on frost plate and other services to cover the cost of parts and labor – will submit for consideration at the next board meeting; lowered service boxes; cleaned up on Center St and White St; listened and trimmed hydrants; helped with concrete work with streets department; serviced pump motors at spring; normal monthly duties – testing, meter reading, shut offs, UFPO's; ground and vehicle maintenance etc.
- Upcoming Work Schedule – top soil on Center and White St; get pressure transmitter up and running; normal monthly duties

Heath Gordon – Electric Department

- No Hydro reduction for November 2018; street light completed by Bailor's on West Main; South St street lights burnt up in two pedestal's – repaired; cut tree at substation; removed service off from old garage down by Joncy Bridge; electric re-reads and replaced stopped meters; foam sprayed gaps on village garage; staked out park for new panel-met with Kevin and decided to wait until park dries up some; request that the electric and water jointly purchase a 12" bucket for the excavator – need for installing grounding grid; normal monthly duties – inventory, work orders etc.
- Upcoming Work Schedule – normal monthly duties; grounding grid at substation and neutral

Kevin Demick – Street Department

- Highway crews continued with routine maintenance; mowing; plans for stump removal once sidewalks are complete- hopefully weather permitting the sidewalks will be complete by end of month; will backup shoulders on High St in the near future; preparing for milling and hot-mix paving on the section of Mechanic St-will try to replace some driveway approaches on this section of Mechanic St; preparing for leaf pickup; maintenance and repairs on Angelica Hose Company vehicles

Matthew Heller – Police Department

- August 2018-submitted NYDCJS required monthly reports; payroll preparation; continued uniform and equipment order tracking and correcting with Galls and Rosen's; report review and submission to court and DA's Office; prepare September schedule including Civil War Weekend coverage

John Hecker – Fire Department

- Call out Report; working on FEMA grant; looking into a different security system for fire hall; ice guards install on roof; will have around 10 participating in Cancer Policy-county will supply the fit test portion; the 13 sets of turn out gear was delivered and inspected; firemen's auction November 3rd.

Justice Department

- Evans September 2018 (\$2430)

Karen Herdman – Clerk/Treasurer Department

- **September 2018 Reports:** Certified Payroll; E/W Adjustments; Cash Receipts; Operating Statements
- **October Report:** Shutoff Register
- **Year End:** AUD including Joint Activity

NEW BUSINESS

FIREMEN'S AUCTION – Mayor Trivisondoli motioned to approve the firemen to hold the Firemen's Auction on November 3, 2018 – second Trustee Tylenda – Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

CLAIMS

Trustee Tylenda motioned to approve the **general fund** claims in the amount of **\$20,432.36** – second Trustee Haggstrom – Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to approve the **electric fund** claims in the amount of **\$37,845.42**– second Trustee Haggstrom – Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$5,015.03**– second Trustee Haggstrom – Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Haggstrom motioned to adjourn at 7:34pm – second Trustee Tylenda – Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer