

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

APRIL 15, 2019

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

VISITORS PRESENT: David Haggstrom, Tom Murray and Mildred Crawford

Mayor Trivisonoli called the regular meeting to order at 7:17pm.

Trustee Haggstrom motioned to approve the minutes from the regular board meeting held on March 18, 2019, the special meeting minutes from March 28, 2019 and April 9, 2019, as submitted – second Trustee Tylenda –Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

PUBLIC COMMENT

Main Street Banners for Festivals: Tom Murray request permission to install banners across Main Street for the Lavender Festival and Heritage Days. Would like to have them installed the 1st week of May. The Lavender Festival banner can come down a few days before the event and be replaced with the Civil War Weekend banner. The Heritage Days banner can come down prior to that event in early August. The Civil War banner can come down just prior to the event in September. The board approved and the electric department will take care of.

EMPLOYEES REPORTS

Archie McRae – Water Department

- Submitted monthly water report to county; meter change outs; fix leak on County Rd 16; quote for CL2 Analyzer (\$8,000); yard work at spring and reservoir; flushed hydrants and listened for leaks; final reads/shut offs; cleaned up at Joncy and Brooklyn St; attended the equipment show; contacted Massa, still no quote for springhouse; ordered new trash pump – old one hasn't worked last several times; exposed/tried to trace line at Peavy Rd by Chet Gosper's; normal monthly duties – testing, meter reading, shut offs, UFPO's; ground and vehicle maintenance etc.
- Upcoming Work Schedule –locate services; continue with Communication System; yard work at reservoir/spring and village shop/fields; top soil several locations; water class/conference; normal monthly duties

Heath Gordon – Electric Department

- No Hydro reduction for May 2019; tree cutting and trimming; meter changes; scrapped out old wire-move all spools of wire under cover; changed out and fixed a few street lights; truck maintenance; loaded and shipped out 8 transformers to TCI- send the manifest and report to DEC; took oil samples on three recent out of service transformers and sent to T&R lab; researched and updated pole attachment application and agreement-last one done in 1984; quote on new mower for Bobcat-new version to come out soon; RG&E caused flickering lights and power loss on April 3rd and 7th; normal monthly duties – inventory, work orders etc.
- Upcoming Work Schedule – normal monthly duties; as weather allows-start on grounding grid at substation and neutral; meter testing; count transformers in-service

Kevin Demick – Street Department

- Over last few months highway crews continued to do routine winter snow removal; begin clean up and repair damaged areas from plows; cut brush and trimmed trees; picked up leaf piles; winter equipment cleaned and stored; street cleaning is nearly completed; salt usage ended normal-left over hauled to County for storage; checking drain inlets and ditches; cold patched misc. potholes; currently planning on paving Brooklyn Street next month-funded through CHIPS; hire for an MEO position; grinding stumps and cleanup as weather allows; finish up topsoil on Mechanic St from sidewalk replacement – board needs to decide what sidewalks want done for the 19-20 year; spring cleanup will begin May 20th; continued maintenance on Angelica Hose Company vehicles
- Recommend to list the old sidewalk tractor as surplus property and be listed on Auction International

Matthew Heller – Police Department

- Submitted NYDCJS required monthly reports; payroll preparation; report review and submission to court and DA's office; review budget information to remain within budget; prepare April schedule; Allegany County Law Enforcement meeting; purchased equipment and supplies for operation; submitted reimbursement request for St. Patrick Days DWI Patrol; interview and interrogation offered to those that needed it- none took advantage; summer patrol rifle class offered to those that need it; update on employee circumstances for patrol time.

Josh Ford and John Hecker – Fire Department

- No Report.

Justice Department

- Evans March 2019 (\$674)

MACE (Code Enforcement)

- March 2019 Monthly Financial Report

Karen Herdman – Clerk/Treasurer Department

- **March 2019 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; Journal entries; Cash Receipts; Operating statements
- **April 2019 Report:** Shutoff Register
- **Other Reports:** Village of Angelica Fiscal Stress Score OSC

Mayor

- Gave Supervisors of the Streets, Electric and Water department a mowing schedule for the athletic fields from April-October. If any department runs into problems maintaining the grounds their scheduled week to call him and let him know.

OLD BUSINESS

NEW BUSINESS

RESOLUTION (#40-0419) ADOPT 2019-2020 GENERAL, ELECTRIC, WATER AND JOINT BUDGETS – Offered by Trustee Claypool and seconded by Trustee Haggstrom – to adopt the budgets as submitted – General Fund appropriations total \$549,176 and revenues total \$236,369 – tax rate decrease 2.84 percent; tax levy decrease .242 percent; Electric Fund appropriations \$1,019,417 and Water Fund Appropriations total \$226,402 and Joint Activity Fund appropriations of \$6,150 (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#41-0419) NYMPA ANNUAL MEETING – Offered by Trustee Perry and seconded by Trustee Tylanda – the Annual Conference of New York Municipal Power Agency has been called and be it resolved that Michael Trivisonoli be and is hereby designated as the accredited delegate of the Village of Angelica, NY (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-abstained

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#42-0419) AMEND VEHICLE USAGE POLICY VOLUNTEERS AND EMPLOYEES – board tabled until May 2019.

RESOLUTION (#43-0419) SURPLUS PROPERTY – 2008 FORD AMBULANCE – Offered by Trustee Tylanda and seconded by Trustee Haggstrom – to declare the 2008 Ford Ambulance as surplus property.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#44-0419) SEALED BID – 2008 FORD AMBULANCE – Offered by Trustee Haggstrom and seconded by Trustee Perry – to advertise the 2008 Ford Ambulance for sale by sealed bid with a minimum of \$30,000.00 selling “as is”. The bids will be open publicly at 11:00 am on May 20, 2019 at the Village Office, 21 Peacock Hill Road-Angelica.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The mayor therefore declared the resolution duly adopted.

CONSERVATION CLUB SPECIAL SHOOT – Trustee Perry motioned to grant a waiver in the noise ordinance for the Conservation Club to shoot on club grounds, Saturday, April 27, 2019 from 9:00 a.m. to 4:00 p.m. for the Father and Son Shoot – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

VILLAGE WIDE CLEAN UP DAY – Trustee Claypool motioned to set the Village Wide Cleanup Week for May 20, 2019 – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye, carried.

CLAIMS

Trustee Haggstrom motioned to approve the **general fund** claims in the amount of **\$36,982.97** – second Trustee Tylanda – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Claypool motioned to approve the **electric fund** claims in the amount of **\$44,289.02**– second Trustee Perry – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$2,979.25**– second Trustee Perry - Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Claypool motioned to approve the **capital projects** claims in the amount of **\$3,343.00** – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Haggstrom motioned to adjourn at 8:39pm – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer