

## **REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES**

**AUGUST 19, 2019**

**HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT-CALL TO ORDER:** Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

**EMPLOYEES PRESENT:** Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

**VISITORS PRESENT:** Dave Haggstrom, Al Hall, Kevin Dewey, Robin Robbins, Sherri Presutti, Karleigh Presutti, Terri Ross, Gail Richardson, William Weaver and John Hecker

Mayor Trivisonoli called the regular meeting to order at 7:00pm.

Trustee Perry motioned to approve the minutes from the regular board meeting held on July 15, 2019 as submitted – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

### **PUBLIC COMMENT**

**DRAINAGE EASEMENT 148 WEST MAIN STREET** – Al Hall was present to request the village to proceed with obtaining a drainage easement for 148 West Main Street-Melva Clark – he owns the property next door at 144 West Main Street and a drainage project was done in 2013 and it was the plan that when funds became available they would continue with that project – this way when funds come available everything will be in place – streets department supervisor recommends.

**DEVELOPMENT ON EAST MAIN STREET** – Some residences from the village were present regarding the development of a retail store going in on East Main Street in the Village. They inquired about the board taking a look at all their laws and ordinances to see if the village would have a say on the look of the new construction to stay within the vision of Angelica as stated in the Angelica Comprehensive Plan.

**WIN, WIN WIRELESS, LLC – DAVID PULLEN** – Inquired about his application to install a utility pole behind village garage to be used as a relay point to provide an alternate wireless communication system to the residence of the village and surrounding area. The required insurance has been issued to the village. The Pole Attachment Agreement will be sent and once signed the village will proceed.

### **EMPLOYEES REPORTS**

#### **Archie McRae – Water Department**

- Submitted monthly water report to county; mowed field/spring/reservoir; Peavy Rd project installed; top soiled at old Bed & Breakfast; leak at Don Scholla's on Shawmut fixed; lowered curb boxes; filled in pot holes in driveway at spring/reservoir; normal monthly duties – testing, meter reading, shut offs, UFPO's; ground and vehicle maintenance etc.
- Upcoming Work Schedule – clean up top soil at Peavy and High Street; normal monthly duties

#### **Heath Gordon – Electric Department**

- No Report.

#### **Kevin Demick – Street Department**

- Highway crews continued with routine maintenance; crack sealing complete-will do new pavement later this year on seams; crosswalks/parking lines complete; update on year's project-Main St/Park Circle paving completed- will be funded with CHIPS/PAVE NY and EWR; planning to begin sidewalk replacement on the east side of South St; three plaques have been mounted on the benches on Main St; maintenance and repairs on Angelica Hose Company vehicles

**Matthew Heller – Police Department** – No Report

**Josh Ford and John Hecker** – Fair Week Events submitted

#### **Justice Department**

- Evans July 2019 (\$2950)

#### **MACE (Code Enforcement)**

- July 2019 Monthly Financial Report

#### **Karen Herdman – Clerk/Treasurer Department**

- **July 2019 Reports:** Certified Payroll; E/W Adjustments
- **August 2019 Report:** Shutoff Register

### **OLD BUSINESS**

## NEW BUSINESS

**RESOLUTION (#06-0819) 2018-2019 FISCAL YEAR END BUDGET TRANSFERS** – Offered by Trustee Haggstrom and seconded by Trustee Claypool – to approve the 2018-2019 Electric fund fiscal year end budget transfers as submitted. (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The mayor therefore declared the resolution duly adopted.

**RESOLUTION (#07-0819) JCAP GRANT – JUSTICE** – Offered by Trustee Tylenda and seconded by Trustee Haggstrom – Whereas it is necessary for the Village Board of Trustees to give approval for the Justice to apply for grant monies for the improvement of the Village Justice Court. Therefore be it resolved, the Village Board of Trustees permits Justice Robert Evans to apply for grant monies to improve the court.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The mayor therefore declared the resolution duly adopted.

**DRAINAGE EASEMENT – MELVA CLARK 148 WEST MAIN STREET** – Trustee Perry motioned to approve the Village Attorney to draft an drainage easement between the village and Melva Clark from 148 West Main Street – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

**2019 YOUTH PROGRAM AGREEMENT** – Trustee Tylenda motioned to authorize the mayor to sign the 2019 Youth Program Agreement with the County of Allegany – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried

**ALLEGANY COUNCIL ON ALCOHOLISM & SUBSTANCE ABUSE, INC – MOVE-A-THON** – Trustee Claypool motioned to approve the Allegany Council on Alcoholism & Substance Abuse, Inc. to hold their Annual 5k Move-a-thon in the Village of Angelica on Saturday, October 5, 2019, beginning at 8:00 AM until approximately 1:00 PM – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

**ATHLETIC FIELD USE – CIVIL WAR WEEKEND EVENT ENABLERS** – Trustee Tylenda motioned to approve the Civil War Weekend Event Enablers to use the athletic fields according to the conditions of the Village of Angelica Athletic Field Use contract signed by the association – second Trustee Perry - Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye, carried.

**EXECUTIVE SESSION – PERSONNEL** – Trustee Haggstrom motioned to enter executive session at 8:31pm regarding a personnel matter – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to exit executive session at 8:45 pm – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

**AMENDMENT TO ELECTRIC RULES AND REGULATIONS – SECTION 5.1 – METER READINGS** – Trustee Tylenda motioned to amend the Village of Angelica Electric Rules and Regulations – Section 5.1 – Meter Readings as follows: Village of Angelica employees will not go into any structure that the electric meter is housed inside a structure without the property owner (above the age of 18yrs old) present and in certain cases to be determined by the village employee, will go with another village employee to read the meter. Arrangements will be made every other month to schedule the meter reading with the property owner. The other month the electric meter will be estimated. If no arrangements for that given month can be made the electric meter will be estimated. – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

**SPECIAL MEETING** – A special meeting will be scheduled for August 29, 2019 at 7:00 pm at the Angelica Grange to hear comments from the public on new construction being developed on East Main Street in the village.

## CLAIMS

Trustee Haggstrom motioned to approve the **general fund** claims in the amount of **\$93,988.62** – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Claypool motioned to approve the **electric fund** claims in the amount of **\$44,136.43**– second Trustee Perry – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$6,308.91** – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Perry motioned to approve the **joint activity** claims in the amount of **\$414.62** – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Tylanda motioned to adjourn at 9:23pm – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer