

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES  
DECEMBER 16, 2019  
HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT-CALL TO ORDER:** Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

**EMPLOYEES PRESENT:** Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

**VISITORS PRESENT:** Linda Mancuso, Robin Robbins, Kevin Dewey and Kier Dirlam

Mayor Trivisonoli called the regular meeting to order at 7:07pm.

Trustee Haggstrom motioned to approve the minutes from the special meeting held on November 7, 2019 and the regular board meeting held on November 18, 2019 as submitted – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**PUBLIC COMMENT**

**EMPLOYEES REPORTS**

**Archie McRae – Water Department**

- Submitted monthly water report to county; water class; leak at Saylor's fixed; low pressure at Campbell's-gas contractors crushed line and broke service at Cockle's; CL2 pump issues – changed check valve and pump head – ordered new pump; called Plant IQ about setting up alarm on outgoing meter to monitor water loss/hydrant use (\$300-600); pumped lowest monthly average this year – 69,000 gallons; dealing with gas line pushers; working on replacement parts for UV light; normal monthly duties – testing, meter reading shut offs, UFPO's; ground and vehicle maintenance etc.
- Upcoming Work Schedule – normal monthly duties; Fix UV light

**Heath Gordon – Electric Department**

- No hydro reduction for January 2020; tree came down on circuit behind the American Hotel; lucked out on wind storm on December 2<sup>nd</sup> – only had a couple of circuits kick-Common Road and County Road 16; Hung Christmas Lights; helped Andover out with some 3 phase issues; clean up; truck maintenance; got approval from the mayor to go with an attorney through the NYMPA to finish up the Pole Attachment Agreement with Time Warner Cable and Armstrong-they have more experience with agreement; normal monthly duties-meter replacement, inventory, work orders, UFPO's and customer service
- Upcoming Work Schedule – substation and neutral; meter testing; count transformers in-service

**Kevin Demick – Street Department**

- Highway crews working on routine winter snow; hauling snow away; haul sand from Alfred; salt usage little below normal; planted 7 trees- final cleanup will be done when weather permits; will continue to perform maintenance and some repairs on Angelica Hose Co. vehicles.

**Matthew Heller – Police Department – November 2019**

- Submitted NYDCJS monthly reports; payroll preparation; report review and submission to court and DA's Office; prepared December schedule; completed DWI reimbursement submission; working to replace computer – coordinating with DCJS to get programs backed up.

**Josh Ford and John Hecker – Fire Department**

- No Report

**Justice Department**

- Evans November 2019 (\$1988)

**MACE (Code Enforcement)**

- November 2019 Monthly Financial Report

**Karen Herdman – Clerk/Treasurer Department**

- **November 2019 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; journal entries; Cash Receipts; Operating Statements
- **December Reports:** Shutoff Register

**OLD BUSINESS**

**ANGELICA COMPREHENSIVE PLAN UPDATE** – have Angelica Comprehensive Plan ready for Public Hearing in February.

**DRUG AND ALCOHOL ABUSE POLICY** – Trustee Perry motioned to approve the Drug and Alcohol Abuse Policy, revised policy implemented September 15, 2019 – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried (see attached)

#### **NEW BUSINESS**

**RESOLUTION (#30-1219) STANDARD WORK DAY AND REPORTING** – Offered by Trustee Claypool and seconded by Trustee Haggstrom – hereby established the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the records of activities maintained and submitted by these officials to the clerk of this body: (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION (31-1219) ELECTRIC RATE INCREASE WITH PSC** – Offered by Mayor Trivisonoli and seconded by Trustee Claypool – to approve the Village Clerk-Treasurer to file for a rate increase with the Public Service Commission based on the rates according to the Rate Study (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Nay, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION (32-1219) SEQRA ANGELICA COMPREHENSIVE PLAN FOR THE VILLAGE OF ANGELICA** – Offered by Trustee Perry and seconded by Trustee Claypool – It is hereby determined that the Board adopting this resolution has heretofore declared itself to be the lead agency under the State Environmental Quality Review Act (SEQRA) and the regulations promulgated thereunder for purposes of determining the environmental impact of the project. It is determined that the project hereof is a Type I Action.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION (33-1219) SEQRA PART 1 ASSESSMENT FORM** – Offered by Trustee Claypool and seconded by Trustee Tylenda to authorize the mayor to sign all SEQRA paperwork on the Project of the Angelica Comprehensive Plan for the Village of Angelica.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

**ANGELICA CONSERVATION CLUB – 2020 WAIVE NOISE ORDINANCE** – Mayor Trivisonoli motioned to waive the Village Noise Ordinance for 2020 to allow the Angelica Conservation Club/Genesee Valley Central School Trap Club to shoot every Sunday from 10:00am – 2:00pm and every Tuesday and Thursday from 4:00pm-8:00pm from January 1, 2020 to May 1, 2020 – then from May 2, 2020 – December 31, 2020 every Sunday from 10:00am – 1:00pm and every Thursday, from 6:00pm-8:00pm, and during two (2) weeks prior to the start of Big Game Season, weekdays from 10:00am-1:00pm – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**RETAINER AGREEMENT 2020 – RICHARDSON & PULLEN** – Trustee Haggstrom motioned to authorize the mayor to sign the 2020 Retainer Agreement with Richardson & Pullen, P.C. – second Trustee Tylenda- Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

#### **CLAIMS**

Trustee Claypool to approve the **general fund** claims in the amount of **\$11,138.45** – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Tylenda motioned to approve the **electric fund** claims in the amount of **\$38,277.12** – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Claypool motioned to approve the **water fund** claims in the amount of **\$4,211.73**– second Trustee Tylenda- Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

With no further business to discuss, Trustee Haggstrom motioned to adjourn at 9:03pm – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer