

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

JANUARY 21, 2019

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

VISITORS PRESENT: Shawn Grusendorf, Robert Jones, Alex Man from Win Win Wireless, LLC, Al Hall, David Haggstrom and John Hecker

Mayor Trivisonoli called the regular meeting to order at 7:00pm.

Trustee Tylenda motioned to approve the minutes from organizational meeting and the regular board meeting held on December 17, 2018 as submitted – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

PUBLIC COMMENT

Genesee Valley Central School Trap Club – Shawn Grusendorf and Robert Jones request the board to waive the village noise ordinance to allow the GVCS Trap Club to practice and hold three meets at the Angelica Conservation Club – requests Tuesday's and Thursday's from 4:00pm-8:00pm and Sunday's from 10:00 am-2:00pm starting now until May 1, 2019.

Win Win Wireless, LLC – Alex Man was present to answer any questions regarding the request to place a Micro-Cell Station on Village of Angelica real property at 21 Peacock Hill Road. The board will have to seek advice from an attorney before they can move forward and since Village Attorney David Pullen is part of Win Win Wireless, LLC they will consult with a different attorney.

Veteran Banners – American Legion Post 414 – Al Hall was present to see if the village would be willing to allow the American Legion Post 414 to look into the Veteran Banners to hang on the boulevard lights in the village. At this point they would just like to see if this is something the village would consider before they go any further. The board was all in favor. They will report back to the board when they get more detail.

EMPLOYEES REPORTS

Archie McRae – Water Department

- Submitted monthly water report to county; leak on Joncy Rd fixed; leak at Bliven's on Mechanic St fixed; quote for line on Peavy Rd-\$3,877.05; finished painting entry way at shop; fixed lights at shop and reservoir; plowed sidewalks; took sign down at town hall; meter fixed on Mechanic St; normal monthly duties – testing, meter reading shut offs, UFPO's; ground and vehicle maintenance etc.
- Upcoming Work Schedule – normal monthly duties; shovel hydrants; plow sidewalks and fix possible leak on High St

Heath Gordon – Electric Department

- No hydro reduction for February 2019; re-reads; looked over fire hall service – going to put another separate service in for trailer; new service on Elizabeth St; removed Christmas lights; installed 3 new LED overhead street lights; PSC Report; connector's for grounding grid finally came in; boulevard street lights on East Main St connector was out for a couple nights'; lost circuit on Peavy Rd – over load-blew 100 amp fuse; cut a couple trees for the county under mutual aid; tested and scraped a bunch of old electric meters; meter on County Rd 16 burnt up – replaced; had someone try to scam electric customers – called a few businesses about shutting their electric off if they didn't pay – said NYSEG and Angelica Electric merged; normal monthly duties-meter replacement, inventory, work orders, UFPO's and customer service
- Upcoming Work Schedule – grounding grid (as weather allows); set poles for new service on Van Allen Rd; build chip box for new truck; meter testing and count transformers in-service – normal monthly duties.

Kevin Demick – Street Department

- Highway crews working on routine maintenance; moving and hauling snow away from streets and parking areas; hauling sand; normal salt usage at this point; checking and making sure drain inlets and ditches are open to handle rain; shop work on refurbishing and repairs to the old village electric bucket truck; Roger Butler is filling in for our vacant village streets employee at his time until we can properly fill the position – will continue to perform maintenance and some repairs on Angelica Hose Co. vehicles.

Matthew Heller – Police Department – December 2018

- Submitted NYDCJS monthly reports; payroll preparation; report review and submission to court and DA's Office; reviewed budget information

Josh Ford and John Hecker – Fire Department

- Call out report given; four people are attending the EMT course; State did inspection at fire hall; cameras installed at hall; will be finishing painting this spring; department signed agreement with Medical Transport Service, Inc. – same as usually; will work on getting new service to trailer installed; requested the clerk to see if TWC can increase the speed of the internet at the fire hall; requested the village board pass a resolution to allow Phillip Bar from the Town of Allen to be a member of the Angelica Hose Company No. 1

Justice Department

- Evans December 2018 (\$253)

Karen Herdman – Clerk/Treasurer Department

- **December 2018 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; journal entries; Cash Receipts; operating statements
- **January Reports:** Shutoff Register

OLD BUSINESS

NEW BUSINESS

RESOLUTION (#30-0119) HARASSMENT PREVENTION POLICIES & PROCEDURES – Offered by Trustee Claypool and seconded by Trustee Tylenda –to adopt the Harassment Prevention Policies & Procedures. (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#31-0119) RECORD RETENTION POLICY – Offered by Trustee Perry and seconded by Trustee Claypool - **RESOLVED**, by the Board of Trustees of the Village of Angelica that Records Retention and Disposition Schedule MI-1, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- Only those records will be disposed of that are described in Records Retention and Disposition Schedule MI-1 after they have met the minimum retention periods described therein;
- Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#32-0119) APPROVES MEMBER – ANGELICA HOSE COMPANY NO. 1 – Offered by Mayor Trivisonoli and seconded by Trustee Tylenda - to approve Phillip Bar from the Town of Allen to be a member of Angelica Hose Company No. 1.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

MAYOR APPOINTMENT – Trustee Tylenda motioned to approve the mayor's appointment of 2nd Assist Chief of Daniel Blimline – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

2019 STOP-DWI CONTRACT – Trustee Claypool motioned to authorize the mayor to sign the Allegany County STOP-DWI Contract for 2019 – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

2019 WAIVER NOISE ORDINANCE AT THE ANGELICA CONSERVATION CLUB – Mayor Trivisonoli motioned to waive the Village Noise Ordinance from January 23, 2019 – May 1, 2019 to allow Genesee Valley Central School Trap Club to shoot at the Angelica Conservation Club every Sunday from 10:00am-2:00pm and every Tuesday and Thursday, from 4:00pm-8:00pm – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

CLAIMS

Trustee Claypool to approve the **general fund** claims in the amount of **\$18,081.64** – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Tylenda motioned to approve the **electric fund** claims in the amount of **\$81,349.09** – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Haggstrom motioned to approve the **water fund** claims in the amount of **\$7,482.16**– second Trustee Tylenda– Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Tylenda motioned to adjourn at 8:03pm – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer