

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

MAY 20, 2019

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisonoli, Trustees: Robert Perry, Jane Tylenda and Todd Haggstrom
Absent: Robert Claypool

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon and Kevin Demick

VISITORS PRESENT: David Haggstrom, Robin Robbins, Tom Murray, Debra Staffieri, George Spitz and Kevin Dewey

Mayor Trivisonoli called the regular meeting to order at 7:00 pm.

Trustee Tylenda motioned to approve the minutes from the public hearing and the regular board meeting held on April 15, 2019 as submitted – second Trustee Haggstrom –Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

PUBLIC COMMENT

2019 Heritage Day's Event - David Haggstrom requested that Main Street be closed from the Library to Park Circle, 5:30pm – 9:30 pm, Saturday, August 3, 2019 for the Heritage Day Street Dance. This year they would like to hold a Bed Race on a portion of the Park Circle – at noon or 1:00 pm. The board was concerned on how that would be possible on the Circle and asked if they could look at White Street for holding that event. Will discuss more at the June board meeting.

Invoice Tree Removal – 16 South Street – Staffieri – Debra Staffieri requested that the invoice from the Village in the amount of \$550 be waived for the charge for the tree and stump removal in the village right-of-way in front of her home. As a taxpayer, she was under the impression that the removal of a sick tree was a service paid for by the taxpayers. The board reminded Ms. Staffieri that when she came to the board in June 2018 she offered to pay the price of the tree and stump to be removed that year as the village would not consider cutting that tree for years.

EMPLOYEES REPORTS

Archie McRae – Water Department

- Submitted monthly water report to county; mowed; located line at Gosper property; rolled/raked reservoir road; gravel in back lot at shop; mapped/listened to services; water class; received the excavator training certificate; attend a Sexual Harassment Training; fixed leak at 64 West Main St; normal monthly duties – testing, meter reading, shut offs, UFPO's; ground and vehicle maintenance etc.
- Upcoming Work Schedule –get order around for water main on Peavy Rd; map services/locate/listen; help Dave Jennings replace pipe at Fairgrounds for overflow pond; water class-Syracuse; normal monthly duties

Heath Gordon – Electric Department

- No Hydro reduction for June 2019; removed antenna's for water department; had a tree wash out on Sam Beer's property on the 34.5 right-of-way down by the river which caused a broken cross-arm and two broken insulators – the river changed its route with all this wet weather – going to change a few poles; finished line extension on Van Allen Rd and hooked up new service; fixed a couple street lights- one boulevard light was backed into but no damage; pulled the 50 foot pole on Swift Rd and put back in stock; mutual aid with county; helped with mowing on water dept. week; - electric dept.'s week was to wet to mow most days; mowed fields; serviced/maintenance equipment; finished dropping tree in 34.5 line on Railroad Ave; hooked up service that was ripped off house; in process of finishing excavator training with Dig Safety; scheduling Sexual Harassment course for the remaining village employees; normal monthly duties – inventory, work orders etc.
- The LTC's in the 3750 transformer quit operating (in substation) – got a hold of O'Connell Electric and they came in as soon as they could to come help diagnosis and hopefully fix – had to add a little less than 5 gallons of oil and clean all contactors which seemed to fix the issue. The shutdown was from 8 am to 11:30 for most of the system – one circuit had a blown fuse that didn't open which resulted in having those customers off a little longer.
- Replaced some bells and made repairs to old airbrake switch on the 34.5 line which quit operating - all repaired and working as it should.
- Upcoming Work Schedule – normal monthly duties; as weather allows – start on grounding grid at substation and neutral; meter testing and count transformers in-service

Kevin Demick – Street Department

- Highway crews completed routine cleanup; all winter equipment cleaned, serviced and stored for winter; street cleaning/bridge washing complete; village wide junk cleanup being done this week; crack sealing is scheduled for mid-June; parking lines, crosswalks and line striping will be done soon; replaced a culvert pipe and will install another pipe in a drainage issue area on Joncy in next few weeks; completed hot-mix paving in the village on Brooklyn St; shoulder backup will be completed soon; micro-milling and Novachip paving will also be done on the section of West Main from Center to the Park Circle – including Park Circle – CHIPS funded; completed grinding stumps including cleanup/topsoil; finished topsoil on sidewalk replacement; plans to replace sidewalk on East side of South St; surplus equipment through Auction International set to run May 22nd-June 5th; Village Streets employees have completed both Excavator Certification and Sexual Harassment training; maintenance and repairs on Angelica Hose Company vehicles

Matthew Heller – Police Department

- Submitted NYDCJS required monthly reports; payroll preparation; report review and submission to court and DA's office; prepare May schedule; review budget information to remain within budget and prepare tentative schedules; submitted BPV application in the amount of \$1737.20; searching for a new Friday night Officer to take Officer Boorman's position. One interview set for this week.

Josh Ford and John Hecker – Fire Department

- Still looking for small contractor to do work at fire hall.

Justice Department

- Evans March 2019 (\$2089)

Karen Herdman – Clerk/Treasurer Department

- **April 2019 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments-None Reported; Journal entries; Cash Receipts; Operating statements
- **May 2019 Report:** Shutoff Register
- **Other Reports:** IEEP Annual Report 2018

OLD BUSINESS

RESOLUTION (#42-0519) AMEND VEHICLE USAGE POLICY VOLUNTEERS AND EMPLOYEES – Offered by Trustee Tylenda and seconded by Trustee Perry – to approve the Amended Village of Angelica Vehicle Usage Policy for all employees and volunteers of the Angelica Hose Co. No. 1. – Amendments to “Use of Personal Vehicle for Village Business (pg. 5) and Authorization to Release Motor Vehicle Records (pg. 6).

Roll Call Vote: Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

NEW BUSINESS

RESOLUTION (#45-0519) ETHICS POLICY – Offered by Trustee Perry and seconded by Trustee Tylenda - Approve the Ethics Policy for the Village of Angelica with an exemption for Section 14 – Nepotism item (b) noting that with the retirement of James Brownell nepotism is currently unavoidable due to the limited number of employees in the electric department.

Roll Call Vote: Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#46-0519) UNCOLLECTIBLE ACCOUNTS – Offered by Trustee Haggstrom and seconded by Trustee Tylenda - the Angelica Village Board agrees to write off the following uncollectable electric account balances for the fiscal year ending May 31, 2019 (see attached)

Roll Call Vote: Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#47-0519) 2019-2020 TAX WARRANT – Offered by Trustee Perry and seconded by Trustee Tylenda – Authorize the Mayor and Clerk-Treasurer to sign the 2019-2020 Tax Warrant (see attached)

Roll Call Vote: Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#48-0519) WATER DEPARTMENT SURPLUS PROPERTY – 2015 SIMPLICITY RIDE ON MOWER AND MDS NETIO INDUSTRIAL WIRELESS COMMUNICATION SYSTEM – Offered by Trustee Perry and seconded by Trustee Haggstrom – to declare the 2015 Simplicity Ride on Mower and the MDS NETio Industrial Wireless Communication System as surplus property.

Roll Call Vote: Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

2015 SIMPLICITY RIDE ON MOWER AND MDS NETIO INDUSTRIAL WIRELESS COMMUNICATION SYSTEM – AUCTION

INTERNATIONAL - Trustee Perry motioned to list the 2015 Simplicity Ride on Mower and the MDS NETio Industrial Wireless Communication System on Auction International with a minimum bid of \$400 on both items. Also to authorize the Mayor to accept or reject the bid in the best interest of the Village of Angelica at bid closing – second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

JOHN DEERE TRACTOR – AUCTION INTERNATIONAL – Trustee Perry motioned to put a minimum bid of \$10,000 on the John Deere Model 2320 with loader, cab and mower on Auction International and also to authorize the Mayor to accept or reject the bid in the best interest of the Village of Angelica at bid closing – second Trustee Haggstrom – Perry-aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

EMPLOYEE BENEFIT AGREEMENT – Trustee Haggstrom motioned to approve the Employee Benefit Agreement effective May 1, 2019- May 31, 2020 with the following amendment: Section II: Holidays - employees that are called in on a holiday will receive double the employee's normal wage – second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye –carried.

CRUISE NIGHTS 2019 – Trustee Perry motioned to close Main Street from the Library to the Park Circle for cruise nights between the hours of 5:30pm – 8:00pm – June 27th, July 25th & August 22nd – second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

DEREK P WARD MEMORIAL WALK-A-THON – JUNE 15, 2019 – Trustee Tylenda motioned to approve the Derek P. Ward Memorial 5k to be held in the village on Saturday, June 15, 2019 – second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye-carried.

AMERICAN HOUSE & HOTEL 2019 TENT EVENTS – Trustee Perry motioned to waive the noise ordinance for the American House & Hotel for outside tent events being held on June 15th and September 28th until 1:00 A.M. – second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

GENESEE VALLEY ATHLETIC ASSOCIATION – BASEBALL FIELD – Trustee Tylenda motioned to approve the Genesee Valley/Angelica Athletic Association to start work on turning the baseball field into a softball field – second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

INVOICE DEBRA STAFFIERI – Trustee Tylenda motioned to split the cost of the tree and stump that was removed in 2018 in the village right-of-way at 16 South Street – Amended invoice total \$275 – second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Abstained – carried.

CLAIMS

Trustee Haggstrom motioned to approve the **general fund** claims in the amount of **\$10,642.93** – second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Perry motioned to approve the **electric fund** claims in the amount of **\$43,513.64**– second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$7,665.55**– second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Perry motioned to approve the **capital general equipment** claims in the amount of \$281.98 – second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Perry motioned to adjourn at 8:30pm – second Trustee Tylenda– Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer