

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES  
JANUARY 21, 2020  
HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT-CALL TO ORDER:** Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

**EMPLOYEES PRESENT:** Karen Herdman, Heath Gordon, Archie McRae and Kevin Demick

**VISITORS PRESENT:** Kier Dirlam, Terri Ross, Linda Mancuso, David Haggstrom, Robin Robbins, James Young and Joshua Ford

Mayor Trivisonoli called the regular meeting to order at 7:09pm.

Trustee Tylenda motioned to approve the minutes from the organizational meeting and regular board meeting held on December 16, 2019, and the special meeting held on January 6, 2020 as submitted – second Trustee Haggstrom– Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**PUBLIC COMMENT**

**EMPLOYEES REPORTS**

**Archie McRae – Water Department**

- Submitted monthly water report to county; fixed heater at reservoir; plowed & shoveled around hydrants; fixed UV's and CL2 pump; planted the 3 trees & dug up 2 old stumps; trouble shooting water issues at Rawleigh's, Miles and Simmons on Mechanic St; water off at 225 East Main St, meter issues for over 4 months, notified customer multiple times to gain access and have not been granted to fix; equipment maintenance; dug up and shot off 2 abandoned corps and made blow off function at 19 Town Hill Rd; researching to purchase a used one-ton dump truck; normal monthly duties – testing, meter reading shut offs, UFPO's; ground and vehicle maintenance etc.
- Recommends Joseph Demick attend the Grade C Water Class in April – he will help out in streets department if needed. – Board approved.
- Upcoming Work Schedule – normal monthly duties; water class February 19<sup>th</sup> in Hornell

**Heath Gordon – Electric Department**

- No hydro reduction for February 2020; ordered and received a load of transformers-sold some back to T&R –picked up when others were delivered; ordered and received 10 street light arms; helped plant a tree at the village shop; installed new LED lights in the village shop; removed all Christmas decorations and stored; cut trees for county highway department in Angelica and Rushford districts; worked with lawyer on Pole Attachment Agreement – TWC contract is finalized and they can start the process of attaching to the other Angelica Electric poles; met with engineers on substation project-made a few changes-will be going out to bid in February with bids due before our March board meeting; working with Verizon on Dollar General project; had a few outages this past month-Gibson Hill circuit, part of County Road 16 circuit, blown fuse on Peavy Rd, tree came down on Town Hill Rd, tree came down on service on Common Rd, broken cutout at springhouse – no power; ran new wire and installed 2 new LED street lights on Allegany Avenue and Railroad; normal monthly duties-meter replacement, inventory, work orders, UFPO's and customer service
- Upcoming Work Schedule – substation and neutral; meter testing; count transformers in-service

**Kevin Demick – Street Department**

- Highway crews working on routine winter snow; hauling snow away; haul sand from Alfred; salt usage normal; making sure drain inlets and ditches are open; will continue to perform maintenance and some repairs on Angelica Hose Co. vehicles.

**Matthew Heller – Police Department December 2019**

- Submitted NYDCJS monthly reports; payroll preparation; report review and submission to court and DA's Office; prepared December schedule; policy development in preparation for 1/1/20 implementations of new Bail Reform and Discovery laws; began work on End of Year Report; coordinating data transfer from old computer to the new one; submitted 2019 Year End Report

**Josh Ford and John Hecker – Fire Department**

- Call out report December 2019; should receive the turn out gear within the month; the department might be able to purchase Houghton's old air pack bottles that will give them an extra 1-2 years; the department also purchased jaws of life that will be in Angelica 2; hiring Occustar to perform the departments physicals-will pay out of supply account-around 80-100 dollars a person; would like to contact Andrew Weigman to do contract work on fire hall-board gave approval.

**Justice Department**

- Evans December 2019 (\$3320)

**MACE (Code Enforcement)**

- No Report

**Karen Herdman – Clerk/Treasurer Department**

- **December 2019 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments; journal entries; Cash Receipts; Operating Statements
- **January Reports:** Shutoff Register

**Code Enforcement (Clair Beeman)**

- 2019 Year End Report

**OLD BUSINESS**

**NEW BUSINESS**

**RESOLUTION (#36-0120) ADOPTION OF LOCAL LAW NO. 1-2020 ESTABLISHING A PLANNING BOARD** – The comments from the public having been considered and addressed, the Mayor asked for a resolution that the proposed law be adopted. The following resolution was made by Trustee Jane Tylenda, who moved its adoption, and seconded by Trustee Robert Claypool, to wit: (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor declared the Local Law to be duly adopted and directed the Village Clerk and Village Attorney to file the local law with the Department of State as quickly as possible.

**RESOLUTION (#37-0120) PROPOSED AMENDMENTS TO THE VILLAGE OF ANGELICA COMPREHENSIVE PLAN** – Following discussion the following resolution was introduced by Mayor Trivisonoli, who moved its adoption, and seconded by Trustee Robert Claypool, to wit: (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The mayor then declared the resolution to be adopted and directed the Clerk to complete the publishing and posting as required by law.

**RESOLUTION (#38-0120) – INTRODUCTORY LOCAL LAW NO. 2-2020 – A LOCAL LAW ESTABLISHING A SITE PLAN REVIEW AND LAND USE LOCAL LAW – PUBLIC HEARING SET FOR FEBRUARY 18, 2020 AT 7:00 PM** – Following discussion the following resolution was introduced by Trustee Robert Claypool, who moved its adoption, and seconded by Trustee Robert Perry, to wit: (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The mayor then declared the resolution to be adopted and directed the Clerk to complete the publishing and posting as required by law.

**RESOLUTION (39-0120) SEQRA NEGATIVE DECLARATION - ANGELICA COMPREHENSIVE PLAN FOR THE VILLAGE OF ANGELICA** –

Offered by Trustee Perry and seconded by Trustee Tylenda– The Village Board of the Village of Angelica acting as Lead Agency determines the project will have no significant impact on the environment and reaffirms the original Negative Declaration as defined under SEQRA.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

**2020 STOP-DWI CONTRACT** – Trustee Tylenda motioned to authorize the mayor to sign the Allegany County STOP-DWI Contract for 2020 – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

**CLAIMS**

Trustee Haggstrom to approve the **general fund** claims in the amount of **\$39,611.44** – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Claypool motioned to approve the **electric fund** claims in the amount of **\$134,769.91** – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$20,652.61**– second Trustee Haggstrom- Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

With no further business to discuss, Trustee Haggstrom motioned to adjourn at 8:03pm – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman  
Clerk-Treasurer