

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES
MAY 18, 2020
HELD AT THE ANGELICA GRANGE**

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisonoli, Trustees: Robert Perry, Jane Tylenda and Todd Haggstrom
Robert Claypool at 7:23 pm

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon and Archie McRae

VISITORS PRESENT: David Haggstrom and Robin Robbins

Mayor Trivisonoli called the regular meeting to order at 7:00 pm.

PUBLIC COMMENT

2020 Heritage Day's Event - David Haggstrom notified the board that due to COVID 19 Heritage Day's is canceled for 2020.

EMPLOYEES REPORTS

Archie McRae – Water Department

- Submitted monthly water report to county; Annual Water Quality Report sent to County and mailed to water customer with their May bills; spring cleaning at reservoir and spring – ranked and rolled road to reservoir; explored water on the shoulder of the road at corner of Golden Acres; cleaned up and top soiled on Railroad Avenue; fix leak at trailer park – new baffle, valve and meter; lowered a few curb boxes; meter fixes/change outs; mapped services; flushed hydrants; ordered and changed out UV lights; prep for push at Weaver on East Main; made contact with Broadway Group for Dollar General service; ordered battery impact for repair bands and saddles; normal monthly duties – testing, meter reading, shut offs, UFPO's; board report; ground and vehicle maintenance etc.
- Upcoming Work Schedule – service at Weaver's; lower more curb boxes; map services; normal monthly duties
- Inquired about property owners responsibility where there is multiple meters at a property – property owner received 1 free meter when meters were installed then they had to pay for any other meter, but then those meters come the responsibility of the village. Could get costly to repair/replace. Board stated for the current properties with multiple meters the village will continue to maintain and replace at no cost for non-neglect by owner. Recommends submitting a policy regarding future locations.

Heath Gordon – Electric Department

- No Hydro reduction for June 2020; mowed substation and Village Office; tree trimming; transformer came down on Buehrings Rd; truck maintenance; Charter (TWC) make ready work; estimate for possible new service on Buehrings Rd; street lights; Paul/Robin Robbins submitted tree removal – not in power lines; normal monthly duties –meter replacement; inventory, work orders; UFPO's and customer service
- Upcoming Work Schedule – normal monthly duties; as weather allows – start on grounding grid at substation and neutral; meter testing and count transformers in-service
- Substation Project – Engineering firm does not recommend to re-bid – work with contractor on cost by taking some out

Kevin Demick – Street Department

- Highway crews completed routine cleanup; all winter equipment cleaned, serviced and stored for winter; street cleaning completed; bridge cleaning is being done; village wide junk cleanup being done this week; crack sealing is scheduled for mid-June; parking lines, crosswalks and line striping will be done soon; cleaned up around trees planted last fall; update on this year's projects – rebuilt 3 DI's, micro milling, patch repairs and cleanup, scheduled May 19th for Nova-Chip pave; making plans to finish sidewalks replacement on the East Side of South St; request suggestions on sidewalk replacement this upcoming budget; maintenance and repairs on Angelica Hose Company vehicles

Matthew Heller – Police Department

- No report

Josh Ford and Jeremy Morton – Fire Department

- Call out Report

Justice Department

- Evans March 2020 (\$571)

Karen Herdman – Clerk/Treasurer Department

- **March and April 2020 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments-None Reported; Journal entries; Operating statements

- **April and May 2020 Report:** Shutoff Register

Mayor Report - Michael Trivisondoli

- Reports that Mark Christensen and Corinna McKnight resigned from the planning board. Within the next 2-3 weeks will schedule a special meeting with the planning board to review the Dollar General Project. Will have the streets department look at Paul/Robin Robbins and Amber Metatos tree removal request.

OLD BUSINESS

NEW BUSINESS

RESOLUTION (#53-0520) ETHICS POLICY – Offered by Trustee Haggstrom and seconded by Trustee Tylenda - Approve the Ethics Policy for the Village of Angelica with an exemption for Section 14 – Nepotism item (b) noting that with the retirement of James Brownell nepotism is currently unavoidable due to the limited number of employees in the electric department.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#54-0520) UNCOLLECTIBLE ACCOUNTS – Offered by Trustee Tylenda and seconded by Trustee Haggstrom - the Angelica Village Board agrees to write off the following uncollectable electric account balances for the fiscal year ending May 31, 2020 in the amount of \$1,888.78 (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#55-0520) 2020-2021 TAX WARRANT – Offered by Trustee Claypool and seconded by Trustee Haggstrom – Authorize the Mayor and Clerk-Treasurer to sign the 2020-2021 Tax Warrant (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

EMPLOYEE BENEFIT AGREEMENT – Trustee Haggstrom motioned to approve the Employee Benefit Agreement effective June 1, 2020-May 31, 2021 as submitted – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

CRUISE NIGHTS 2020 – Trustee Tylenda motioned to close Main Street from the Library to the Park Circle for cruise nights between the hours of 5:30pm – 8:00pm – June 25th, July 23rd & August 27th – second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

CLAIMS

Trustee Haggstrom motioned to approve the **general fund** claims in the amount of **\$15,008.06** – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to approve the **electric fund** claims in the amount of **\$51,272.54**– second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Claypool motioned to approve the **water fund** claims in the amount of **\$17,032.04** – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Perry motioned to adjourn at 7:46pm – second Trustee Tylenda– Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer