

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES
AUGUST 16, 2021
HELD AT THE ANGELICA GRANGE**

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

EMPLOYEES PRESENT: Karen Herdman, Heath Gordon, Sherri DeWitt, Matthew Heller, Elwyn Gordon, Jeremy Morton and Archie McRae

VISITORS PRESENT: David Haggstrom and Jeremy Metatos

Mayor Trivisonoli called the regular meeting to order at 7:00 pm.

Trustee Tylenda motioned to approve the minutes from the regular board meeting held on March 16, 2020 and the regular board meeting held on July 19, 2021 as submitted – second Trustee Haggstrom– Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye – carried.

PUBLIC COMMENT

HERITAGE DAYS – The Electric Department and Police Department were thanked for their help during this year's festival.

EMPLOYEES REPORTS

Archie McRae – Water Department

- Turned on and off water for fair; Trimmed hydrants, Top soil around new hydrant; Found leak on White Street and fixed it; Flushed line on Olean Street; Moved soil piles at the pole yard; Turned on hydrants for FD; Mapped out services
- Normal monthly duties – daily, monthly & quarterly samples, Meter Read/Re-Reads; UFPO's, Mowing, Truck & Equipment Maintenance
- Upcoming Work Schedule –Normal Monthly Duties; Meter fixing; Fixing leaks; Joe goes to water school; Sending truck to have AC compressor fixed
- Quote- Received quote on new pick-up truck. \$67,054.32 with \$1,900 deduction, totaling \$65,064.32

Heath Gordon – Electric Department

- No hydro reduction September 2021; Mutual Aide to Andover; Pulled neutral; Met with K&R Utilities to get estimated on primary metering; met with Aria Energy-Hyland looking to be a consumer not a producer of electric; met with Chris Goldy-Community Solar Project; Moved poles and material on village land at pole yard; marked park for Heritage Days; Power Authority changed out their meter since it was causing issues with PLM; Car or horse/buggy broke guy wires and took service entrance cable off house on County Road 15; storm caused customer outage; Broken cutout on High Street; Cut tree on County Road 48 for county; Counted transformers for PSC Report
- Discussed Solar Project.
- Normal monthly duties – Meter Re-Reads, meter replacements; inventory; work orders; UFPO, Vehicle/Equipment Maintenance; mowing/building maintenance; street lights; customer service
- Upcoming Work Schedule – Normal monthly duties; Substation project; Neutral; Meter testing; Rate increase with the PSC

Jeremy Morton – Street Department

- Paving scheduled for September 14th & 15th – part of Railroad Avenue, Allegany Avenue and Joncy
- Submitted a proposal for one new 2023 Peterbilt 548 Truck with an Everest Stainless Steel Dump Body, plow and stainless steel salt spreader off from Onondaga Bid #8996 – Complete Truck and Body Pricing w/ 6 yr. engine and emission warranty = \$202,495; submitted a proposal for one new 2023 Peterbilt 536 Truck with a Palfinger HAD 185 System, plow and stainless steel salt spreader off from Onondaga Bid #8996 – Complete Truck and Body Pricing w/ 6 yr. engine and emission warranty = \$176,312; reported that the re-sale value of the current village truck is \$50-60K.
- The estimated time of delivery is fall of 2023. Recommends purchasing the Peterbilt 548 and will need to order within 10 days to get the price.

Matthew Heller – Police Department

- Submitted NYDCJS, Payroll Preparation; reviewed budget and prepared tentative August schedule; waiting on court responses for old case dispositions – seek permission to destroy old evidence; Officer Little appointed while he was on vacation; new evidence locker arrived – have new evidence practices to follow.
- 2021 Fair Week Summary was submitted to board – board thanked the PD Department for all their work – staffing was short this year by Sheriff Dept and left us handling a lot. Need to make a note to meet with the fair board prior to discuss manpower that is needed for parking on the athletic fields and traffic control.

Ryan McKnight and Jeremy Morton – Fire Department

- No report

Justice Department

- July 2021 Report and Bank Reconciliation \$2,018.00

Mace (Code Enforcement)

- July 2021 Operating Reports

Karen Herdman – Clerk/Treasurer Department

- **July 2021 Reports:** Certified Payroll; E/W Adjustments; Operating statements, and Open Balance E/W

Mayor Report - Michael Trivisondoli

- Advised board members to think about how to use the ARPA Funding. Cruise Nights 2023 - mentioned that will have to keep in mind not to schedule during fair week in the future. Due to the Highway Superintendent, Kevin Demick retiring July 31, 2021, there is a vacancy for the Street Supervisor. Recommends the board appoints the Towns Deputy Highway Superintendent, Jeremy Morton to fill that vacancy until December 31, 2021.

OLD BUSINESS

NEW BUSINESS

PURCHASE SNOWPLOW TRUCKS – Mayor Trivisondoli motioned to approve the purchase of one new 2022 Ford F-550 XL Super Cab 4x4 168 WB 60 CA truck from Van Bortel Ford, Quote #32116; Onondaga Bid ONGOV-106-19 2022 in the amount of \$67,054.32 minus discount of \$1,990.00, Total \$65,064.32.

Also purchase one new 2023 Peterbilt 548 Truck with an Everest stainless steel dump body, plow and stainless-steel salt spreader with a 6 yr. engine and emission warranty from Onondaga Contract # 87996 in the amount of \$202,495.00 pending results of financing – second Trustee Haggstrom – Claypool-Aye, Perry –Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

RESOLUTION (#08-0821) TEMPORARY PARKING RESTRICTION, CLOSING OF STREET AND RESTRICTING USE OF VILLAGE RIGHT-OF-WAY- WEEKEND OF SEPTEMBER 22-26TH, 2021 – Offered by Trustee Claypool and second by Trustee Perry. (see attached)

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

ALLEGANY COUNCIL ON ALCOHOLISM & SUBSTANCE INC – MOVE-A-THON – Trustee Tylenda motioned to approve the Allegany Council on Alcoholism & Substance Abuse, Inc to hold their Annual 5k Move-a-thon in the Village of Angelica on Saturday, October 2nd, 2021- beginning at 9:00 AM until approximately 1:00 PM. – second by Trustee Haggstrom- Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

AMERICAN HOUSE & HOTEL 2021 TENT EVENTS – Trustee Haggstrom motioned to waive the noise ordinance for the American House & Hotel for outside tent events being held on August 21st, September 11th, and 25th, 2021 until 1:00 AM – second Trustee Tylenda - Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

STREETS SUPERVISOR – SHARED SERVICE – Trustee Perry motioned to appoint the Towns Deputy Highway Superintendent, Jeremy Morton as Street Supervisor effective August 1, 2021 through December 31, 2021 at a salary of \$858.34 a month – second Trustee Claypool – Claypool-Aye Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

FISCAL YEAR 2021 SERVICES WITH FREED MAXICK – The principal CPA with Freed Maxick requested the village to consider allowing them to withdraw from performing the audit for the year ended May 31, 2021. Trustee Claypool motioned to allow Freed Maxick to withdraw from performing the audit for the year ended May 31, 2021, with the village not being charged for any time already incurred by Freed Maxick – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

TIME RECORD POLICY – Board members and employees reviewed and made comments on the draft Time Record Policy. Trustee Claypool made comment that he does not believe Department Heads should be required to punch in our out. Trustee Haggstrom has concerns over the use of a registered fingerprint system due to COVID and the cost and maintenance of the clock/software system. The board asked each employee and department heads to submit comments by the next board meeting and the board will discuss further.

EXECUTIVE SESSION – LEGAL MATTERS – Trustee Haggstrom motioned to enter executive session at 9:10 pm for legal matters – second Trustee Claypool – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Haggstrom motioned to exit executive session at 10:00 pm – second Trustee Tylenda - Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

NYMPA AND NYPA INVOICES – Trustee Haggstrom motioned to authorize the treasurer to pay the New York Municipal Power Agency and the New York Power Authority invoices as soon as the village receives the invoices – second Trustee Claypool - Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

CLAIMS

Trustee Claypool motioned to approve the **general fund** claims in the amount of **\$11,733.94** - second Trustee Perry –Perry-Aye, Tylenda-Aye, Claypool-Aye Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Claypool motioned to approve the **electric fund** claims in the amount of **\$10,514.71**– second Trustee Haggstrom – Perry Aye, Tylenda-Aye, Claypool-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$6,166.85**– second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Claypool-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Claypool motioned to approve the **joint fund** claims in the amount of **\$534.10** - second Trustee Haggstrom –Perry-Aye, Tylenda-Aye, Claypool-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Perry motioned to approve the **cap FD/Amb fund** claims in the amount of **\$138.17** - second Trustee Claypool –Perry-Aye, Tylenda-Aye, Claypool-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Claypool motioned to adjourn at 10:02pm – second Trustee Haggstrom– Perry-Aye, Claypool-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer