

## REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

DECEMBER 20, 2021

HELD AT THE ANGELICA GRANGE

**BOARD PRESENT-CALL TO ORDER:** Mayor Robert Claypool, Trustees: Robert Perry, Jane Tylenda and Todd Haggstrom

**EMPLOYEES PRESENT:** Mackenzie Marsh, Karen Herdman, Archie McRae, Jeremy Morton

**VISITORS PRESENT:** David Haggstrom, Bob Budinger, Eric Pelletier, Michael Trivisonoli, Joshua Ford, John Hecker and Fleurette Pelletier

Mayor Claypool called the regular meeting to order at 7:15 pm.

Trustee Haggstrom motioned to approve the minutes from the regular board meeting held on November 15, 2021 as submitted – second Trustee Perry – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

### PUBLIC COMMENT

- The Electric Department was thanked for getting the Christmas lights hung up around the Park Circle.
- Eric Pelletier: There have been changes to the site plan for the school project which include a two story building rather than a three story, and the school building will be renovated and the second story will have 40 apartment units. Wants to meet with Attorney Richard Buck to outline a contract so he can keep moving forward with everything.

### EMPLOYEES REPORTS

#### **Archie McRae – Water Department**

- Moved readers; Searching for leak (30,000 gal a day); Water class; Shop maintenance; Ran a new line from propane tank to the spring house and installed a new heater; Plowed streets and sidewalks
- Normal monthly duties – daily, monthly & quarterly samples, Meter Read/Re-Reads; UFPO's, Mowing, Truck & Equipment Maintenance
- Upcoming Work Schedule –Normal Monthly Duties; Leak search; Joe interviewed by DOH; Plow sidewalks

#### **Heath Gordon – Electric Department**

- No hydro reduction January 2022; Fence installation complete; Hyland power project; Laptop received; Continue meeting with the PSC; Materials delivered for the substation project; Small bucket truck boom repaired; Gloves have been tested; Christmas lights are up; Power line down at old Drew camp; Changed out street lights; Engineering workshop Syracuse – drove down to Syracuse and was canceled; Working with Armstrong on line extension; Dressed poles on Peavy Road; Flickering lights on Saturday December 11<sup>th</sup>; No outages during high wind storm
- Normal monthly duties – Meter Re-Reads, meter replacements; inventory; work orders; UFPO, Vehicle/Equipment Maintenance; mowing/building maintenance; street lights; customer service
- Upcoming Work Schedule – Normal monthly duties; Substation project; Neutral; Meter testing; Rate increase with the PSC; Hyland project

#### **Jeremy Morton – Street Department**

- The sander has arrived and has been installed; COVID went through the building but is all cleared up now; Winter schedule

#### **Matthew Heller – Police Department**

- Submitted NYDCJS, Payroll Preparation; Prepared December schedule; Information sent to Sara for website update; Update field training program; Review budget information to remain within budget; Christmas safety message posted on website and Facebook; Applied for and received \$1500 grant "Shop with a Cop"; Met with GVCS principal and SRO to discuss selection of kids for "Shop with a Cop"

#### **Ryan McKnight and Jeremy Morton – Fire Department**

- No report

#### **Justice Department**

- November 2021 Report and Bank Reconciliation \$1,393.00

#### **Mace (Code Enforcement)**

- No report

#### **Karen Herdman – Clerk/Treasurer Department**

- **November Reports:** Balance Sheets, Certified Payroll, E/W Adjustments, Journal Entries, Operating Statements, Open Balance Report E/W

## OLD BUSINESS

## NEW BUSINESS

**RESOLUTION (#32-1221) RESCIND RESOLUTION #19-1121** – Offered by Trustee Haggstrom and seconded by Trustee Perry to rescind resolution #19-1121 Snow Plow Truck Pay Off that was adopted on November 15, 2021.

Roll Call Vote: Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

**RESOLUTION (#33-1221) RESCIND RESOLUTION #18-1121** – Offered by Trustee Perry and seconded by Trustee Haggstrom to rescind resolution #18-1121 Allegany County Civil Service List that was adopted on November 15, 2021.

Roll Call Vote: Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

**RETAINER AGREEMENT 2022** – Trustee Perry motioned to authorize the Mayor to sign the 2022 Retainer Agreement with Richardson & Pullen, P. C. - second Trustee Tylenda- Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

**HUMANE SOCIETY CONTRACT FOR DOG CONTROL SHELTER SERVICE** – Trustee Haggstrom motioned to approve the Hornell Area Humane Society contract for January 1, 2022 through December 31, 2022 – second Trustee Perry - Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

**EXECUTIVE SESSION – PERSONAL MATTERS** – Trustee Perry motioned to enter executive session at 7:56 pm to discuss matters leading to the appointment, employment, or promotion of a particular person – second Mayor Claypool - Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

Trustee Haggstrom motioned to exit executive session at 8:29 pm – second Trustee Perry - Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye – carried

## CLAIMS

Trustee Claypool motioned to approve the **general fund** claims in the amount of **\$28,259.61** - second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool – carried.

Trustee Haggstrom motioned to approve the **electric fund** claims in the amount of **\$34,096.65**– second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$2,075.26**– second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool – carried.

With no further business to discuss, Trustee Perry motioned to adjourn at 8:38pm – second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool – carried.

Respectfully Submitted,

Mackenzie Marsh  
Deputy Clerk-Treasurer