

**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES
MAY 17, 2021
HELD AT THE ANGELICA GRANGE**

BOARD PRESENT-CALL TO ORDER: Mayor Michael Trivisonoli, Trustees: Robert Claypool, Robert Perry, Jane Tylenda and Todd Haggstrom

EMPLOYEES PRESENT: Karen Herdman, Kevin Demick, Mackenzie Marsh and Archie McRae

VISITORS PRESENT: David Haggstrom and Bob Budinger

Mayor Trivisonoli called the regular meeting to order at 7:00 pm.

PUBLIC COMMENT

Memorial Day Parade- Parade will be held May 31, 2021 beginning at 9:00 am, starting at the American Hotel to the Cemetery

EMPLOYEES REPORTS

Archie McRae – Water Department

- Board and Water reports; Monthly and daily samples; Meter read/ rereads; UFPO's; Service call on 237 West Main St; Rolled and ranked the road to the reservoir; mowed fields, playground, shop, reservoir, spring; cleaned ditch at shop; looked for leaks; worked with Don on fixing his leak; got quotes for the new dump truck; Got ahold of JD Northrup about bridge leak; Getting Jeremy and Joe occasionally for sampling; normal monthly duties
- Upcoming Work Schedule – Samples; Mowing; Hydrant trimming; Truck service; Fixing leaks; normal monthly duties

Heath Gordon – Electric Department

- No report

Kevin Demick – Street Department

- Highway crews completed routine cleanup; street cleaning completed; bridge cleaning is being done; village wide junk cleanup being done after yard sale weekend; crack sealing is scheduled for after new budget begins; parking lines, crosswalks and line striping will be done soon; update on this year's projects – planning on doing Hot- Mix paving by the end of May; making plans to finish sidewalks replacement on the South side of West Main Street, West side of Olean Street, or either side of Mechanic Street; Looking into water run off issues on private property adjacent to High Street; maintenance and repairs on Angelica Hose Company vehicles

Matthew Heller – Police Department

- Submitted NYDCJS required reports; policies and procedures out to officers; payroll preparation; reviewed budget information to stay in budget

Ryan McKnight and Jeremy Morton – Fire Department

- No report

Justice Department

- April 2021 \$1,939.00

Karen Herdman – Clerk/Treasurer Department

- **April 2021 Reports:** Balance Sheets; Certified Payroll; E/W Adjustments-None Reported; Journal entries; Operating statements, Open Balance as of 4/30/21
- **Yearly Report** IEEP 2020 report

OLD BUSINESS

- **ATV Local Law:** A list of roads to be included was submitted
- **Garbage Can:** Kevin Demick will order a top for the garbage can that is going to be put on Main Street

NEW BUSINESS

RESOLUTION (#30-0521) – ACCEPT DONATIONS FOR TREE REPLACEMENT JAMES WARNER MEMORIAL – Offered by Trustee Haggstrom and seconded by Trustee Tylenda - to accept all donations to the Village of Angelica in memory of James Warner to plant a tree in the village. All monies to be deposited in the General Fund and will be accounted for separately in g/l account number 201.1.0.131 on the balance sheet – Roll Call Vote

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisonoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#31-0521) CODE OF ETHICS - Offered by Trustee Claypool and seconded by Trustee Perry - Approve the Ethics Policy for the Village of Angelica with an exemption for Section 14 – Nepotism item (b) noting that with the retirement of James Brownell nepotism is currently unavoidable due to the limited number of employees in the electric department.

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#32-0521) UNCOLLECTABLE ELECTRIC ACCOUNTS - Offered by Trustee Haggstrom and seconded by Perry - the Angelica Village Board agrees to write off the following uncollectable electric account balances for the fiscal year ending May 31, 2021

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Nay

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#33-0521) TAX WARRENT – 2021-2022 - Offered by Trustee Tylenda and seconded by Trustee Haggstrom– Authorize the Mayor and Clerk-Treasurer to sign the 2021-2022 Tax Warrant

Roll Call Vote: Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye

The Mayor therefore declared the resolution duly adopted

EMPLOYEE BENEFIT AGREEMENT – Trustee Haggstrom motioned to approve the Employee Benefit Agreement effective June 1, 2021- May 31, 2021 as submitted – second Trustee Perry – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

CRUISE NIGHTS 2021 – Mayor Trivisondoli motioned to close Main Street from the Library to the Park Circle for cruise nights between the hours of 5:30pm – 8:00pm – June 24th, July 22nd & August 26th – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

EMPLOYEE HEALTH INSURANCE CONTRIBUTION 2020-2021 – Trustee Tylenda motioned to approve the four (4) employees to reimburse the two (2) percent under collected in health insurance premium from June 1, 2020 until May 7, 2021 due to a clerical error. The employees may elect to reimburse the village over the next 22 pay periods. If any employee leaves employment with the village prior to the 22 pay periods, that employee must pay the remaining balance owed – second Trustee Haggstrom - Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye –carried.

WATER DEPARTMENT DUMP TRUCK- Trustee Haggstrom motioned to approve the Water Department (Archie McRae) to order a 550 Dump Truck in the price of \$64,049.32 pending acceptable funding – second Trustee Tylenda - Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye –carried.

CLAIMS

Trustee Claypool motioned to approve the **general fund** claims in the amount of **\$19,910.21** – second Trustee Tylenda – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Perry motioned to approve the **electric fund** claims in the amount of **\$35,770.44**– second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$4,146.94** – second Trustee Haggstrom – Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

With no further business to discuss, Trustee Haggstrom motioned to adjourn at 8:11pm – second Trustee Tylenda– Claypool-Aye, Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Trivisondoli-Aye – carried.

Respectfully Submitted,

Karen E. Herdman
Clerk-Treasurer